

Dear Parents,

I am writing to advise you of a change to our Whole School Assembly, previously scheduled for 27th June.

As you know, these celebrations take place at the end of the school year. However, due to Mrs Sillitto's commitments, the assembly needed to be earlier in the term so she could attend. As this is no longer the case, my staff and I felt it would be better if we reverted to the original date of 4th July. The assembly will be at 2pm in the afternoon, making it easier for parents to organise their day and take their children home afterwards.

Please accept my apologies for the disruption to this timetable and I look forward to seeing you at the event.

Yours faithfully,

Miss A Hicks
Acting Headteacher